

**Surface Water Grant Application
Lake Management Planning,
Lake Protection & Classification,
River Protection, River Planning,
Aquatic Invasive Species (AIS) Control**

Form 8700-284 (R 10/26/17)

Page 1 of 7

Notice: Use of this form is required by the Department of Natural Resources for any application filed pursuant to chs. NR 190,191,195 & 198, Wis. Adm. Code. Personal Information collected on this form, will be used for administrative purpose and may be provided to requesters to the extent required by Wisconsin's Open Records Laws [ss.19.31–19.39 Wis. Stats.] **To be considered, applications must either be submitted electronically by the December 10th or February 1st due date or paper applications must be postmarked no later than by the December 10th or February 1st due date.**

Section 1: Application Type (check one)

Application Deadlines:

DECEMBER 10

Lake Management Planning Grant:

- ☐ Large Scale Planning ☐ Small Scale Planning

Lake Protection Grant:

- ☐ Lake Classification & Ordinance Development

Aquatic Invasive Species Grant:

- ☐ Education, Prevention & Planning
☐ Clean Boats Clean Water Use [Form 8700-337](#)

River Protection Grant:

- ☒ River Planning

YEAR-ROUND:

Aquatic Invasive Species Grants:

- ☐ Early Detection & Response ☐ Maintenance & Containment Use [Form 8700-323](#)

FEBRUARY 1

Lake Protection Grant:

- ☐ Land/Easement Acquisition
☐ Wetland & Shoreline Habitat Restoration
☐ Lake Management Plan Implementation
☐ Healthy Lakes Project

Aquatic Invasive Species Grant:

- ☐ Established Population Control

Rivers Protection Grant:

- ☐ River Management
☐ Land/Easement Acquisition

Section 2: Applicant Information

Project Title

Baraboo River Corridor Plan: Phase 2

Applicant Name (Organization)		Organization Type	
City of Reedsburg		City	
Authorized Representative (AR) Name		AR Title	
Stephen Compton		City Administrator	
AR Address		City	State ZIP Code
134 S. Locust Street		Reedsburg	WI 53959
AR Phone Number (include area code)	AR Ext.	E-mail Address	
(608) 768-3352		scompton@ci.reedsburg.wi.us	
Contact Representative Name, if different from AR		Contact Title	
Phone Number (include area code)		Ext.	Contact E-mail Address

Indicate if you have been approved as one of the following:

Qualified lake association, [Form 8700-226](#), nonprofit conservation organization or qualified nonprofit organization, [Form 8700-290](#), or river management organization, [Form 8700-287](#)? ☐ Yes ☒ No (If no, you must be approved prior to applying for a grant.)

Section 3: Project Information

Waterbody Name	Proposed Start Date	Proposed End Date
Baraboo River	February 15 2018	June 30 2019
	(Start Date) (Year)	(End Date) (Year)
Project Area (Select all that apply):	County(ies)	
<input type="radio"/> County-wide <input type="radio"/> Multi-county <input checked="" type="radio"/> Regional <input type="radio"/> Lake <input type="radio"/> River		
<input type="radio"/> Other (specify): _____		

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Public Access: Is there public access to the waterbody of which the project is proposed?

☒ Yes ☐ No **If yes, attach a map showing all public access points.**

Lake Acreage (if applicable): _____

Does this project include Laboratory sample analysis?

☐ Yes ☒ No

Indicate lab service provider:

☐ State Lab of Hygiene, use [Form 8700-360](#)

☐ Other Certified Lab:

Consultation

Has the applicant had a pre-application grant scoping consultation with the Department? ☒ Yes ☐ No

Date of Contact

10/31/2017

Name of DNR Contact

Jean Unmuth

Project Location

[State Assembly District](#) number(s):

50

[State Senate District](#) number(s):

17

Sponsor Type (city, village, town, etc. - ex. Holland, Town of)	Legal Description							
	Township (N)	Range	E or W	Section	Quarter	Quarter- Quarter	Latitude (North, 4 to 7 decimal places)	Longitude (West, 4 to 7 decimal places)
Reedsburg, City of	12 N	4	E					
Rock Springs, Village of	12 N	5	E					
La Valle, Village of	13 N	3	E					
Sauk County	N							

Section 4: Federal Nonpoint Source Program Funding Eligibility - For Lake Protection or River Protection Grants Only

Not applicable.

Section 5: Cost Estimate and Grant Request

List organization (e.g., school, town, county, nonprofit other management organization, etc.) other than the applicant that are providing financial support in the project. Identify the type of financial support (cash, volunteer hours, equipment, etc) and attach a copy of the organizations letter of financial commitment.

Organization Name	Type of Support	Amount of Support
City of Reedsburg	Cash	\$35,000.00
Sauk County	Cash	\$5,000.00
Village of Rock Springs	Cash	\$5,000.00
Are there federal dollars in this project? <div><input type="radio"/> Yes <input checked="" type="radio"/> No</div>	Source of Federal Funds	

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Project Budget						
Costs for Each Category	Project Costs					Subtotal
	Activity	Time (hr.)	Cash Cost	Time (hr.)	Donated Value	
Consulting Services	Creation of Phase 2 Plan	404	45,000.00			\$45,000.00
Subtotals			45,000.00			\$45,000.00
<input type="checkbox"/> Override Default State Share Percentage:		Alternative State Share %	Total Project Cost Estimate (Cash + Donated Value)			\$45,000.00
					State Share Requested	\$10,000.00

River Planning Projects - maximum grant up to \$10,000 - up to 75% state share, cannot exceed cash cost.

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Section 6: Attachments (check all that are included)

A. For all applicants: (Refer to instructions for applicability.)

- ☒ 1. Authorizing resolution
- ☒ 2. Letters of commitment if the project is receiving donation or cash contribution
- ☒ 3. Map of project location, boundaries, and public access
- ☐ 4. For projects sending water samples to the State Lab of Hygiene, complete a Surface Water Grant Project Lab Cost, Form [8700-360](#)
- ☐ 5. For projects sending water samples to a DNR Certified Lab, complete a Surface Water Grant Project Lab Cost, [Form 8700-360](#)

B. For first time applicants that are Lake Management Organizations (LMOs), River Management Organizations (RMOs)

- ☐ 1. Completed [Form 8700-226](#) (LMOs) or [8700-287](#) (RMOs)

C. For First time non-profit organizations or non-profit conservation organization

- ☐ 1. Copy of IRS 501(c)(3) determination letter and copies of your Articles of Incorporation and Bylaws
- ☐ 2. A completed [Form 8700-290](#)

D. For Land Acquisition

- ☐ 1. Completed [Form 1800-001](#), Environmental Hazard Assessment
- ☐ 2. Appraisal
- ☐ 3. Title insurance or commitment with supporting documentation

E. Design specifications, if applicable, for River Management or Lake Management Plan Implementation

Section 7: Certification

By submitting this application, I am requesting a variance from the DNR to ss. NR 190.05(4), NR 190.15(6), NR 191.05(1), NR 195.07(4), NR 198.23(1), NR 198.44(1), Wis. Adm. Code, as appropriate, to establish an application deadline of December 10 and February 1. The requested variance is in my interest and is essential to effect the necessary DNR grant actions and program objective of a uniform application deadline.

Note: If submitting this request by email, please type your name on the signature line. Your email message can be used as an electronic signature.

Stephen Compton

12/07/2017

Signature of Authorized Representative

Date Signed

DNR USE ONLY			
Application Type City	Research/Demo Project <input type="radio"/> Yes <input type="radio"/> No	Waterbody ID	Project Priority Rank
Is the applicant a Green Tier Community Charter member? <input type="radio"/> Yes <input type="radio"/> No		Is the project within a Green Tier Community? <input type="radio"/> Yes <input type="radio"/> No	
AIS/Lake/River Coordinator Approval/Date		Environmental Grants Specialist Approval/Date	

Section 8: Project Description

A. Project Area and Public Access/Use

The Phase I: Baraboo River Corridor Plan (BRCP) effort was completed Spring 2016. The result of the Phase I planning effort was a plan that provided recommendations to improve water quality and enhance the recreational use of the corridor. Partners in the Phase I planning effort included the Villages of North Freedom and West Baraboo, the City of Baraboo and Sauk County. The Phase I: BRCP was adopted by all four (4) entities in 2016 and recommendations are being implemented: creation of the Friends of the Baraboo River Corridor Group to oversee stewardship and events in the corridor; North Freedom ADA Boat Launch, Canoe/Kayak Launch and Shoreline Protection Project; Baraboo River Corridor River Shoreline Protection and Fish Habitat Development Planning Project; marketing research project on the entire Baraboo River Corridor.

The Phase II: Baraboo River Corridor Plan (BRCP) is a continuation of Phase I. The project area for Phase II is the Baraboo River and adjacent properties from the west corporate limit of the Village of North Freedom through the corporate boundary of the Village of La Valle and includes over 30 miles of River. The Baraboo River is part of the Lower Baraboo River watershed. Land use within the watershed is agricultural (42%), forest (26%), wetland (18%) and other uses (15%). The Baraboo River is listed as a 303(d) impaired waterbody by WDNR due to total phosphorus levels and the associated quality impacts. During the 2018 listing cycle, the total phosphorus sample exceeded 2018 WisCALM listing criteria for Fish and Aquatic Life use. The Baraboo River is considered a Warm Mainstem water with warm water fish and mainstem species being abundant to common. WDNR also lists the Baraboo River as a Priority Navigable Water Way - Sturgeon Area.

The population within the Phase II partner communities totals just over 10,000.

B. Problem Statement

The Baraboo River Corridor initiative has had increasing momentum over the past several years. Phase II has come to fruition because of the success and momentum that occurred with Phase I and related projects. Projects are being implemented and funding for Phase I project recommendations is at nearly \$1.7 million. Reedsburg, Rock Springs, La Valle, and Sauk County are applying for a grant for Phase II because they see value in continuing the momentum of the BRCP project despite local budget constraints.

The Phase II: Baraboo River Corridor Plan will be a guide for communities to use to improve the water quality of the Baraboo River and enhance the recreational opportunities and use of the River. The water quality of the Baraboo River is widely known to be poor due to nonpoint source pollution and sediment levels are also high. The Baraboo River (117 miles) is listed as a high priority on the WDNR's 2016 list of impaired waters due to its Total Phosphorus levels.

The Phase II BRCP includes an inventory and analysis which involves paddling the project segment of the river to identify areas for ecological protection and restoration. The inventory and analysis will include recommendations related to fish habitat, stormwater management techniques to improve non-point runoff, native vegetation, shoreline protection, and protection of access points along the River to improve water quality and decrease erosion.

Protection and restoration efforts will make it easier for communities to add new/improved existing public recreation facilities and enhance the use of the River Corridor. The Phase II BRCP will include specific recommendations for improving/adding public access points and enhancing the recreational experience that users have (fishing, walking, biking, paddling, etc.). Reedsburg's Comprehensive Plan Update (2012) included a community survey where over half of respondents (61%) agreed that more amenities are needed along the Baraboo River.

C. Project Description and Timeline Matrix

1. Goal/Job Objective:

Complete the Phase II: Baraboo River Corridor Plan by February 2019. This plan will serve as a guide for conservation initiatives and improvements to river access, wayfinding and programming in order to enhance recreational use of the corridor within all of the communities partnering in this Phase II effort (Reedsburg, Rock Springs, La Valle, and Sauk County). The Plan will include a chapter of recommendations for the overall corridor as well as for each municipality.

1.a. Activity

The Phase II BRCP's inventory and analysis includes paddling the project segment of the River to document existing habitat, erosion and vegetation. This also includes a desktop review of existing physical, natural and cultural information pertaining to the defined study area.

The project includes a stakeholder needs assessment which includes several focus groups with key stakeholders and a public meeting/workshop. These groups will review and discuss environmental, recreational, educational and other improvements as well as preliminary findings from the inventory and analysis.

The third portion of this project is a conceptual plan which will confirm goals and objectives for the River, develop conceptual plans for recreational opportunities/improvements and identify other priority actions and investments. These recommendations will include action items to improve water quality and locations for fish habitat.

Method and Data Collected

Existing conditions will be evaluated by paddling the Phase 2 segment. All other data needed for the inventory will be collected from each community, WDNR, GIS and the US Census data.

The stakeholder needs assessment includes several focus groups with key stakeholders and a public meeting/workshop.

Deliverable/Outcomes

A complete Phase II: Baraboo River Corridor Plan including an inventory and analysis chapter, stakeholder needs assessment chapter and a recommendations chapter with conceptual plans and other priority actions and investments to be implemented in the study area.

D. Role of Project in Planning/Management of Water Body

The Phase II: Baraboo River Corridor Plan is recommended in the Phase I: Baraboo River Corridor Plan (2016) on page 22. This Phase II Plan is a geographic continuation of the Phase I Plan which included a project area from North Freedom Park to the boat launch located just east of STH 113 (Glenville Launch). Phase I included an inventory and analysis of that corridor section, needs assessment and recommendations. Phase II will include these same elements. Other local plans that recommend goals of the Phase II BRCP include:

-La Valle Comprehensive Plan 2004 (identifying areas for increased access to River) pg. 90

-Reedsburg Retail Market Analysis 2006 (enhance downtown access and visibility to the Baraboo River) pg. 19

Recommendations from the Phase II BRCP will focus on activities such as shoreline restoration, fish habitat, planting native vegetation and reducing runoff which improve water quality and fish habitat. These activities will facilitate increased access to the Baraboo River and add/enhance opportunities for recreation along the River. The improvements recommended in the plan will improve water quality which supports regional goals to turn the corridor into a known destination for recreation.

E. Existing and Proposed Partnership

The improvement of the Baraboo River Corridor as a regional recreational amenity has a growing list of partners. The Phase I: Baraboo River Corridor Project was a partnership between the City of Baraboo, Sauk County, Villages of West Baraboo and North Freedom. Phase II is an expansion of the Baraboo River Corridor project and includes the City of Reedsburg, Sauk County and Villages of Rock Springs, La Valle. The partners in the Phase 2 Plan are all contributing financially. The plan will only make site-specific recommendations for publicly-owned lands. Additional communities are considering participation.

The benefits of the development of the entire length of the Baraboo River Corridor are not just county-wide, but regional. The BRCP sets the river up to being a regionally, if not a national known water trail in Southern WI and has the potential to provide many support facilities for users from varied paddling and recreational experiences, educational opportunities, other recreational prospects, promotion of water quality and cleanup, and collaboration between the County and its associated municipalities.

F. Plan for Sharing Results

The planning process includes a public workshop to review and discuss environmental, recreational, educational and other improvements desired by the community. Findings from the inventory and analysis portion of the study will also be shared with stakeholders. This workshop will be advertised on the communities' websites, Friends of the Baraboo River webpage, through press releases in the Reedsburg Times, and community Facebook pages.

Results and recommendations from the plan will be shared with local decision makers at scheduled working meetings during the plan-making process. One of these meetings will occur after a draft of the plan is completed and another will occur once there is a final version of the plan.

Near the end of the planning process, a public meeting will also be held in Reedsburg to present the draft plan to the communities. This meeting will be noticed through a class 1 meeting notice. The final version of the plan will be posted on the communities' and Friends of the Baraboo River Corridor websites.

G. Other

Reedsburg has entered into a contract with MSA Professional Services to complete the Phase II: Baraboo River Corridor Plan. As mentioned earlier in the application, the Villages of Rock Springs, La Valle, and Sauk County are partners in the Phase II: BRCP. An intergovernmental agreement (IGA) is in the process of being signed between all of the communities listed as well as several others who plan to sign on and be stakeholder in the planning process. This agreement will outline project logistics. This IGA will hopefully be completed in Spring 2018, but is dependent on several potential stakeholder's support.







MSA will begin working on the Phase II plan in Spring 2018 and the project will be completed February 2019. After completion of the plan, the communities will begin implementing and planning financially for the recommendations within the plan. Project success will be measured by the number of recommendations that are implemented as well as the improvement in water quality data over time from testing and the difference in useage of the river via the various identified recreational opportunities.

Attachments:

- 1 – Map of project location, boundaries and public access
- 2 – Authorizing Resolution
- 3 – Financial Commitments from Reedsburg, Rock Springs and Sauk County

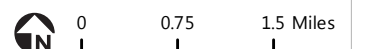
Baraboo River Corridor Plan Phase II

Public Lands, Parks, and Public Access Points

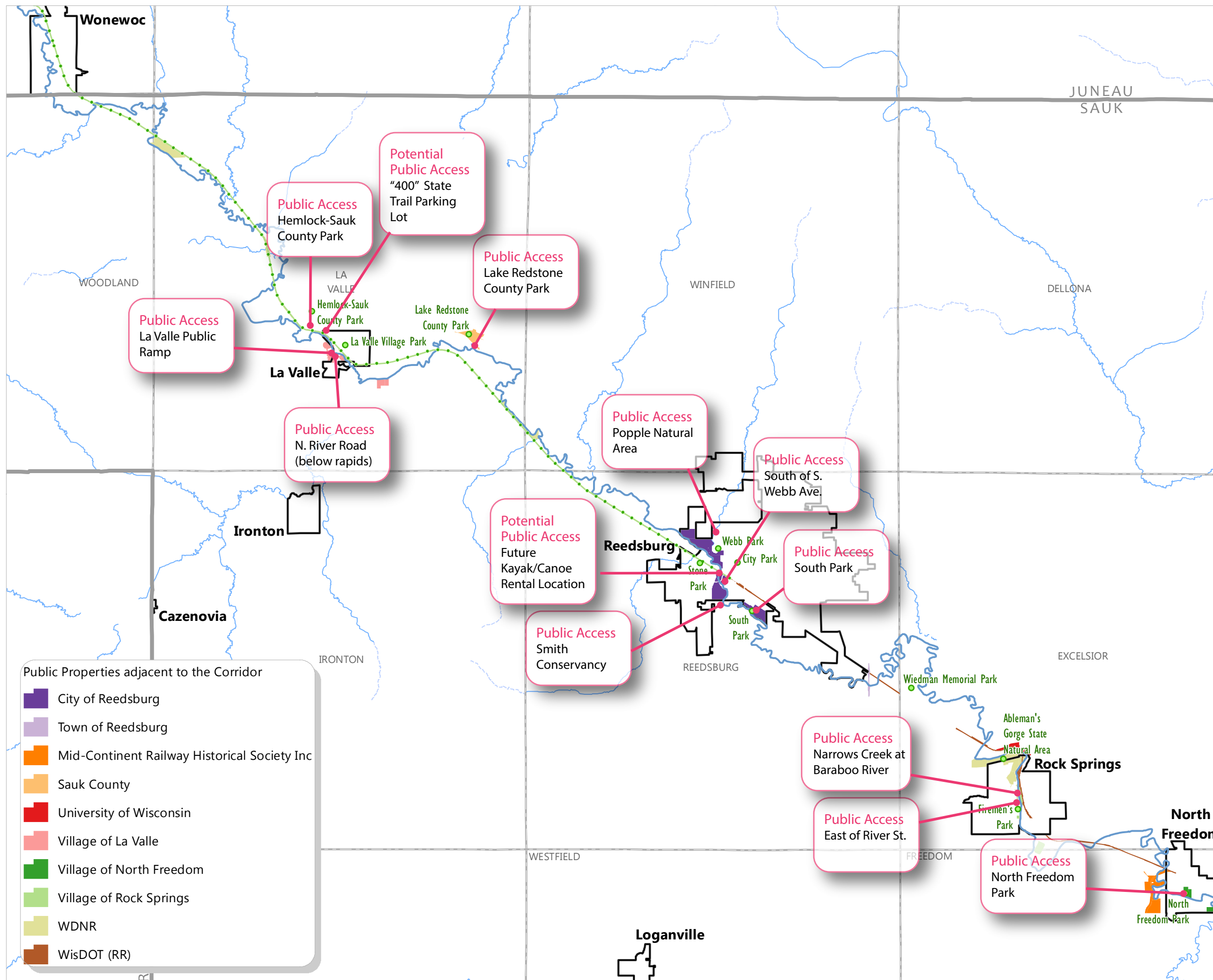
-  Baraboo River
-  County
-  City/Village
-  Town
-  State Trail
-  Park along the Corridor

Data Sources:
 Public Properties: Sauk County Parcels (2017), within 200 ft of Baraboo River
 Rivers/Streams: USGS NHD
 Municipal Boundaries: Sauk and Juneau Counties
 State Trails: WDNR
 Parks: Open Street Map and Local Knowledge, within 1/2 mile of the Baraboo River

Sauk County, WI



Print Date: 12/6/2017



RESOLUTION

FILE NO. 4315-17

RESOLUTION TO AUTHORIZE APPROVAL TO APPLY FOR A RIVER PLANNING GRANT

WHEREAS, the CITY OF REEDSBURG is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of CREATING THE BARABOO RIVER - PHASE 2 PLAN;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and

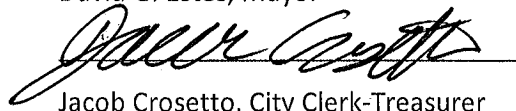
NOW, THEREFORE, BE IT RESOLVED, that the CITY OF REEDSBURG will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

Task	Title of Authorized Representative	Email Address and Phone Number
Sign and submit a grant application	Mayor or City Administrator	scompton@ci.reedsburg.wi.us 608-768-3352
Enter into a grant agreement with the DNR	Mayor or City Administrator	scompton@ci.reedsburg.wi.us 608-768-3352
Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us msscott@ci.reedsburg.wi.us 608-524-6404
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us msscott@ci.reedsburg.wi.us 608-524-6404
Sign and submit other documents	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us msscott@ci.reedsburg.wi.us 608-524-6404

BE IT FURTHER RESOLVED that applicant will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.



David G. Estes, Mayor



Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg, dated November 27, 2017.

City of Reedsburg Meeting of the Common Council November 27, 2017

Present: Mayor Dave Estes; Aldermen Craig Braunschweig, David Moon, Jason Schulte, Mike Gargano, Calvin Craker, Phil Peterson, Jim Heuer, Dave Knudsen.

Absent: Alderman Werner

Others Present: Stephen Compton, Jacob Crosetto, Brian Duvalle, Timothy Becker, Steve Zibell, Matt Scott, Sue Ann Kucher, Jim Gerlach, Citizens, Press.

Mayor Estes called the regular session of the Common Council to order at 7:35 p.m. in the Common Council Chambers.

Approve Consent Agenda: Consisting the minutes from the Council meeting held on November 13, 2017.

Motion: Heuer, Second: Craker to approve the consent agenda. Motion carried 8-0.

RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

- A. Finance: Webb Fund Application – Bar Buddies – Reedsburg Corp. 501(c)(3).
 - a. **Motion: Schulte, Second: Knudsen to approve the application for the Webb Fund as recommended by the Finance Committee on 11-13-2017. Motion carried 7-0-1 with Braunschweig abstaining.**
- B. Finance: 2018 Insurance Renewal Rates.
 - a. **Motion: Heuer, Second: Braunschweig to approve the 2018 insurance rates. Motion carried 8-0.**

GENERAL BUSINESS:

- A. Planning Commission: 2nd reading and Public Hearing to Approve/Deny Ordinance 1854-17. An Ordinance rezoning 122 Main Street to R-1.
 - a. **Motion: Peterson, Second: Gargano to approve Ordinance 1854-17. Motion carried 8-0.**
- B. Planning Commission: 2nd reading and Public Hearing to Approve/Deny Ordinance 1855-17. An Ordinance rezoning 239 Granite and 425 6th to Government Zone.
 - a. **Motion: Heuer, Second: Schulte to approve Ordinance 1855-17. Motion carried 8-0.**
- C. Authorizations to submit “River Planning Grant” approve/deny Resolution 4315-17.
 - a. **Motion: Heuer, Second: Craker to approve Resolution 4315-17 with the contingencies that both Elroy be involved and that all names parties contribute to the funding of the study. Motion carried 8-0.**
- D. Public Hearing: Fiscal 2018 Proposed Financial Program and Plan.

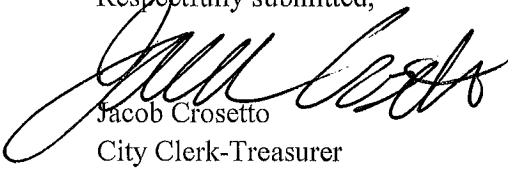
E. Approve/Deny Resolution 4314-17 Approve setting the levy and the 2018 Financial Program and Plan.

a. Motion: Peterson, Second: Gargano to approve Resolution 4314-17 and set the levy for 2018. Motion carried 8-0.

Motion to adjourn by Moon with a second from Heuer. Motion carried 8-0.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,



Jacob Crosetto
City Clerk-Treasurer

RESOLUTION

FILE NO. 4315-17

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WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and

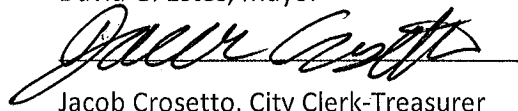
NOW, THEREFORE, BE IT RESOLVED, that the CITY OF REEDSBURG will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

Task	Title of Authorized Representative	Email Address and Phone Number
Sign and submit a grant application	Mayor or City Administrator	scompton@ci.reedsburg.wi.us 608-768-3352
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Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us msscott@ci.reedsburg.wi.us 608-524-6404
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us msscott@ci.reedsburg.wi.us 608-524-6404
Sign and submit other documents	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us msscott@ci.reedsburg.wi.us 608-524-6404

BE IT FURTHER RESOLVED that applicant will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.



David G. Estes, Mayor



Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg, dated November 27, 2017.

RESOLUTION 4306 -17

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF REEDSBURG APPROVING THE
MID-YEAR 2017 ADJUSTMENTS.

WHEREAS, the City Council of Reedsburg Wisconsin has made the following determination:

The City Administrator and City Clerk Treasurer have made an accounting of the 2017 Finance of the City, and

The City desires to maintain fiscal control meeting establish goals, objectives and policies for fund balance – policy of 25%, and

The City Clerk Treasurer delivered the 67% 2017 Financial Report at August , 2017 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Reedsburg, Wisconsin authorizes the City Administrator and City Clerk Treasurer to make the following changes:

1. General Fund (10 Fund):

Allow City Administrator and City Clerk Treasurer on underspent accounts to adjust department budgets accounts as long as the originally approved revenue and expense grand totals remain the same.

Authorize 2017 unspent funds at the close of the 2017 year for discrete Commission accounts listed below to be forwarded to the Agency funds as listed below:

- a. Historical Preservation Commission: Acc: 10-564300-03 move residual to Fund 50.
 - b. Industrial and Commercial Development Commission (RIDCD) Acc: 10-564400-03 move residual to Fund 12 (New Fund).
 - c. Community Development Authority (CDA) Acc: 10-564900-03 move residual to Fund 11.
2. Debt Service Fund (30): Authorize adjustments to meet principal and interest payments approved under Bond 2017 A and B refunding.
 3. Tax Increment Districts (66 through 69). Authorize adjustments to meet “TIF Cash” flow and chart of alignment needs.
 4. Capital Equipment Fund (70): Authorize adjustments to meet Council 1st and 2nd quarter approvals.
 5. Capital Improvement Fund (75): Authorize adjustments to meet Council 1st and 2nd quarter approvals.

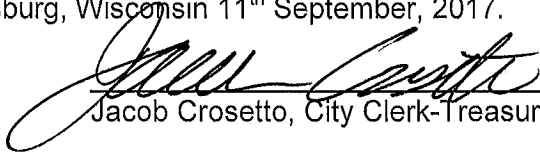
PASSED AND DULY ADOPTED this 11th day of September, 201



Mayor David G. Estes

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the resolution introduced and adopted by the City Council of the City of Reedsburg, Wisconsin 11th September, 2017.



Jacob Crosetto, City Clerk-Treasurer

Dated: 9-11-17



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

COMMON COUNCIL AGENDA
MONDAY, SEPTEMBER 11, 2017
REEDSBURG CITY HALL COUNCIL CHAMBERS
7:00 P.M.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

THE COUNCIL WILL RECEIVE INFORMATION ON NON-AGENDA TOPICS BROUGHT BEFORE THE COUNCIL BY MEMBERS OF THE PUBLIC. THE COUNCIL WILL NOT DISCUSS THESE TOPICS, AND WILL NOT TAKE ACTION ON ANY OF THEM AT THIS MEETING.

I. CONSENT AGENDA: (one motion to approve all Consent items)

- A. Approve minutes from the Council meeting held on August 28, 2017.
- B. Approve payment of the Bills for August 2017.
- C. Approve Operator's Licenses (New) – Angie Ackerman – Location: Viking Village Inc.
- D. Approve Operator's Licenses (New) – Jennifer Thomas – Location: Viking Express Mart.
- E. Approve Operator's Licenses (New) – Mckayla Klemm – Location: Viking Liquor.
- F. Approve Operator's Licenses (New) – Jamie Martig – Location: Corner Pub.
- G. Approve Operator's Licenses (New) – Kimberly Minor – Location: Kwik Trip #839.
- H. Approve Operator's Licenses (Renewal) – Matthew Tourdot – Location: Just 1.
- I. Approve Temporary Class B / Class B Retailers Licenses: Worm Farm Institute – Fermentation Fest - Date: October 7th and 8th, 2017 and Oct 13 and 15th 2017, Location: 26 East Main Street – 2nd Floor, Woolen Mall Gallery.
- J. Approve Temporary Class B / Class B Retailers Licenses: Worm Farm Institute – Fermentation Fest - Date: October 7th and 8th 2017 and 13 and 15th 2017, Location: 26 East Main Street – Dietz Designs.
- K. Approve Temporary Class B / Class B Retailers Licenses: Worm Farm Institute – Fermentation Fest - Date: October 7th and 8th, 2017 and Oct 13 and 15th 2017, Location: 146 Railroad Street – Warehouse Row.
- L. Approve Temporary Class B / Class B Retailers Licenses: Worm Farm Institute – Fermentation Fest - Date: October 7th and 8th 2017 and 13 and 15th 2017, Location: 170 East Main Street – Avalon Ballroom.

II. MAYOR PROCLAMATIONS, PRESENTATIONS, APPOINTMENTS:

- A. Proclamation: National Preparedness Month.
- B. Appointment Recommendation: Jake Stanek, Park and Recreation Committee.

III. RECOMMENDATIONS FROM BOARDS, COMMITTEES AND COMMISSIONS:

- A. Public Works: Approve/Deny Declaration of Official Intent To Reimburse. Resolution 4305-17.
- B. Finance: Approve/Deny Budget Adjustment 67% of the Year. Resolution 4306-17.



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax 608-524-8458
www.reedsburgwi.gov

IV. GENERAL BUSINESS:

- A. FY 2016 Audit Presentation. The Baker Tilly Virchow Krause Auditing staff will make a presentation.
- B. Action: Approve/Deny receiving and filing FY 2016 Audit and Internal Communications documents. The separate audit and communications documents were distributed.

V. COMMITTEE AND STAFF REPORTS:

Airport Commission
Finance Committee
Ordinance Committee
Parks and Recreation Committee
Plan Commission
Utility Commission

Community Development Authority
Historic Preservation Commission
Library Commission
Personnel Committee
Public Works Committee
Other Commission or Committees or Boards

VI. OFFICE OF THE MAYOR:

- A. Upcoming Community Events

VII. CITY ADMINISTRATOR REPORTS:

- A. Monthly Building Permit Report
- B. Monthly City Administrator Report

XIII. ADJOURN

Posted: September 7, 2017

Last Resolution: 4306-17

Last Ordinance: 1850-17



The City of Reedsburg does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by calling (608) 524-6404. To be able to meet the needs of a request for a different format contact the City Clerk-Treasurer at 134 S. Locust Street, Reedsburg, WI at least 48 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

STAFF REPORT

AGENDA ITEM: III - B

To: Finance Committee, Mayor and Common Council

Prepared By:

Reviewed By: Stephen P. Compton, City Administrator 

Date of Meeting: September 11, 2017

Subject: Fiscal 2017 - Budget Adjustment – 67% of the Year. Resolution 4306-17

BACKGROUND

The primary purpose of this 2017 Budget Adjustment Report is a matter of documenting approvals already approved in the course of the year and to maintain as close to possible the approved 2017 Budget structure.

During this fiscal year adjustments have already been approved are:

1. Public Works – Sweep Purchase Capital Equipment Fund (70) – January 2017.
2. CDA: Boys and Girls Club Lease – CDA Fund 11 – January 2017.
3. Discovery Wisconsin: Gen Fund and Room Tax Fund 90 – January 2017.
4. Information System – Capital Equipment Fund (Fund 70) Adjustments – January 2017.
5. Public Works: Hospital Project Capital Improvement Fund 75 – February 2017.
6. Public Works: WW Blower Projects – Capital Improvement Fund 75 – April 2017.
7. Public Works: Ernstmeyer Agreement – Capital Improvement Fund 75 – April 2017.
8. Public Works: Schmidt Agreement – Capital Improvement Fund 75 – April 2017.
9. Public Works – Public Side Walk and Wall - Storm Water Fund 23 – June 2017.
10. Community Development Block Grant – Administration Contract Fund 40 – August 2017.
11. Tax Increment Fund – Economic Development Contract Fund 66, 68 and 69 – August 2017.
12. Police Department Radio System – Capital Equipment Fund 70 – August 2017.
13. Community Aid Fund 93 - Support Food Pantry. Fund closed proceeds sent to Food Pantry – August 2017
14. Transit – Shared Ride – Grant Adjustments Capital Equipment Fund 70/42 – August 2017.
15. River Gauge Installation – Capital Equipment Fund 70 – August 2017.

These changes were brought forward due to the ability to save funds in out years, adjustment in services, and alignment of federal, state and local grants. The City Administrator and the City Clerk Treasurer seek authority to make line item adjustments related to dynamic changes due to operation budget revenues, capital equipment and capital improvement project saving, bond refunding and tax increment projects.

At this time, this as a “way-point correction” looking at revenues and expenditures due to updates of the budget assumptions. Finally, the recommended changes begin at the same time the City staff starts the work to prepare the 2018 Budget.

ANALYSIS

Department heads have been meeting with the City Administrator to review 2017 expenditures and looking at staffing, operation and capital equipment purchases for 2018.

General Fund:

A limited amount of adjustments need to be made in the General Fund (Fund 10) accounts to assist certain Department cross department budget lines with no impact to the total approved revenue and expense balances.

Account Name and Number	Percent Spent/Saved	Internal Adjustment - Move
Community Improvement Account 10-566100-03	27% spent	Reprogram \$3,500 to City Attorney 10-516110-03
City Administrator 10-513500-03	18.8 spent	Reprogram \$2,000 to City Attorney 10-516110-03
Labor Relations 10-514230-03	48.8 spent	Reprogram \$1,000 to City Attorney 10-516110-03
Adjustment to the Police / Communications Budgets: 10-521100 (01), and (02) 10-521900 (01), and (02)	60.7% 56.5% Reprogram salary savings	Reprogram \$10,000 to City Attorney 10-521100-01 Reprogram \$12,000 to City Attorney 10-521100-02
I have a special review under way to study the nature of the number of events and hours the City Attorney has competed at the City Department requests.		
Funding for the City Attorney 10-516110-03 Counsel/litigation/legal 10-516120-03 Counsel – Court Prosecutions 10-516130-03 Counsel – Developer Expenses (NEW)- Allocated Costs	98% spent Due to increased CDA, Planning, CSM, Zoning, Lot Line adjustments /CSM work and building projects. Court Representations	Add funding to 10-516110-03 Totaling \$6,500 from accounts Above. Add funding to 10-516110-03 Totaling \$10,000 from 10-521100-01 Add funding to 10-516110-03 Totaling \$12,000 from 10-521100-02 Establish New Account -add \$5,000 funding to 10-516130-03 from 10-521100-02
Adjustment to the Police / Communications Budgets: 10-521100 (01, and (02) 10-521900 (01, and (02)	60.7% 56.5% Reprogram salary savings	Use \$20,000 internally to support overtime costs Use \$6,500 internally to support training costs to support the 3 recent hired replacement Officers.

Authorize the City Clerk Treasurer at the conclusion of the 2017 Budget to move any unspent residual balances left in the following specific operating accounts be moved to the separate fund created for accumulation of these balances for use in 2018.

- Historical Preservation Commission: Account 10-564300-03 moved to Fund 50.
- Industrial and Commercial Development Commission (RIDCD) Account 10-564400-03 move to Fund 12.
- Community Development Authority (CDA) Account 10-564900-03 moved to Fund 11.

These funds are used to cover several small funding needs: Literature for the Historical Preservation Commission, support of the Historical preservations programs. Community Development Authority (CDA) has the responsibility for utilities for on-going projects: High School Housing Flip Program, Boys and Girls Club, as well as funding for 3rd round of Habitat for Humanity land purchases. Funding is also needed for Industrial and Commercial Development Commission for grant match and special studies (Example: Development Grants, Economic Development review, Rail Road Track spurs, etc.) which have not yet become the responsibility of the Tax Increment Districts

Debt Service and Tax Increment Districts:

Both the Debt Service Fund (30) and the Tax Increment District Funds (66 through 69) need changes due to the bond refunding occurring in the 2017A&B bond programs and the Tax Increment District fund will need chart of account structures and adjustments with the recent "Cash Flow" program that was finished in August in support of new projects. The Cash Flow will be presented at the annual Joint Review Board. (Required in TIF Statutes)

Enterprise Funds:

No changes except for those that have already been approved.

Capital Equipment (70) and Capital Improvement Fund (75)

Adjustments to reflect approved project approved in the 1st and 2nd quarter of 2017 and adding funding for:

- Capital Equipment Fund (70): Added Expenditure Restraint Funds and restated CEP with approved projects.
- Capital Improvement Fund (75): Added funds for Library / Committee Room, Space Needs, Corridor Study, RR Crossing Maintenance Baraboo River Study and restated CIP with approved projects.

Special Revenue and Minor Funds:

No changes except for those that have already been approved.

Internal Service Fund:

Authorization creation of the "Internal Service Fund" discussion in attached memorandum.

FINANCE IMPACT

Attached to this report is the Financial Report delivered at the last City Council meeting. The report has been adjusted in certain areas as more data has been received. This report forms the basis of adjustments requested.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution 4306-17 amending the FY 2017 budget.

ATTACHMENTS:

- Resolution 43xx.17: A Resolution approving the 2nd quarter FY 2017 Budget Modifications
- Staff Report – 67% 2017 Financial Report.
- Capital Equipment Fund Detail
- Capital Improvement Fund Detail
- Tax Increment – Chart of Accounts – redesign
- Internal Service Fund – Purpose and Uses

RESOLUTION 4306 -17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDSBURG APPROVING THE MID-YEAR 2017 ADJUSTMENTS.

WHEREAS, the City Council of Reedsburg Wisconsin has made the following determination:

The City Administrator and City Clerk Treasurer have made an accounting of the 2017 Finances of the City at the 67% time period, and
The City desires to maintain fiscal control meeting establish goals, objectives and policies for fund balance – policy of 25%, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Reedsburg, Wisconsin authorizes the City Administrator and City Clerk Treasurer to make the following changes:

1. General Fund (10 Fund):

A. Allow City Administrator and City Clerk Treasurer on underspent accounts to adjust department budgets accounts as long as the originally approved revenue and expense grand totals remain the same. Make specific change listed below:

Account Name and Number	Percent Spent/Saved	Internal Adjustment - Move
Community Improvement Account 10-566100-03	27% spent	Reprogram \$3,500 to City Attorney 10-516110-03
City Administrator 10-513500-03	18.8 spent	Reprogram \$2,000 to City Attorney 10-516110-03
Labor Relations 10-514230-03	48.8 spent	Reprogram \$1,000 to City Attorney 10-516110-03
Adjustment to the Police / Communications Budgets: 10-521100 (01), and (02) 10-521900 (01), and (02)	60.7% 56.5% Reprogram salary savings	Reprogram \$10,000 to City Attorney 10-521100-01 Reprogram \$12,000 to City Attorney 10-521100-02
I have a special review under way to study the nature of the number of events and hours the City Attorney has competed at the City Department requests.		
Funding for the City Attorney 10-516110-03 Counsel/litigation/legal 10-516120-03 Counsel – Court Prosecutions 10-516130-03 Counsel – Developer Expenses (NEW)- Allocated Costs	98% spent Due to increased CDA, Planning, CSM, Zoning, Lot Line adjustments /CSM work and building projects. Court Representations	Add funding to 10-516110-03 Totaling \$6,500 from accounts Above. Add funding to 10-516110-03 Totaling \$10,000 from 10-521100-01 Add funding to 10-516110-03 Totaling \$12,000 from 10-521100-02 Establish New Account -add \$5,000 funding to 10-516130-03 from 10-521100-02
Adjustment to the Police / Communications Budgets: 10-521100 (01), and (02) 10-521900 (01), and (02)	60.7% 56.5% Reprogram salary savings	Use \$20,000 internally to support overtime costs Use \$6,500 internally to support training costs. 3 recent hired replacement Officers.

- B. Authorize 2017 unspent funds at the close of the 2017 year for discrete Commission accounts listed below to be forwarded to the Agency funds as listed below:
- a. Historical Preservation Commission: Acc: 10-564300-03 move residual to Fund 50.
 - b. Industrial and Commercial Development Commission (RIDCD) Acc: 10-564400-03 move residual to Fund 12 (New Fund).
 - c. Community Development Authority (CDA) Acc: 10-564900-03 move residual to Fund 11.
- C. Debt Service Fund (30): Authorize adjustments to meet principal and interest payments approved under Bond 2017 A and B refunding.
- D. Tax Increment Districts (66 through 69). Authorize adjustments to meet "TIF Cash" flow and chart of account alignment needs.
- E. Capital Equipment Fund (70): Authorize adjustments to meet Council 1st and 2nd quarter approvals. Changes: Added Expenditure Restraint Funds and restated CEP with approved projects.
- F. Capital Improvement Fund (75): Authorize adjustments to meet Council 1st and 2nd quarter approvals. Changes: Added funds for Library / Committee Room, Space need studies, Highway Corridor Study, RR Crossing Maintenance, and Baraboo River Study and restated CIP with approved projects.
- G. Authorize the creation of the "Internal Service Fund" to manage health and benefit program costs in 2017.

PASSED AND DULY ADOPTED this 11th day of September, 201

Mayor Dave G. Estes

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the resolution introduced and adopted by the City Council of the City of Reedsburg, Wisconsin 11th September, 2017.

Jacob Crosetto, City Clerk-Treasurer

Dated: _____



City of Reedsburg
134 South Locust Street, P.O. Box 490
Reedsburg, WI 53959
Ph. 608-524-6404 Fax. 608-524-8458
www.reedsburgwi.gov

STAFF REPORT

AGENDA ITEM: IV-C

To: Mayor and Common Council

Prepared By: Matt Scott, Parks and Recreation Director

Through: Stephen P. Compton, City Administrator *SPC*

Date of Meeting: November 27, 2017

Subject: Authorization Resolution for River Planning Grant – Resolution 4315-17

BACKGROUND AND REQUEST

The City of Reedsburg Administrator as the Mayors representative has been attending the Phase 1 discussions surrounding the Baraboo River in the City of Baraboo in 2016 and 2017. The second phase of the Baraboo River Planning has now reached to Reedsburg.

MSA the lead consultant on the project has delivered discussions about the Baraboo River to the Park and Recreation Committee. To apply for a River Planning grant which flows from the City Comprehensive Outdoor Recreation Plan the City Council must approve a resolution.

The Baraboo River Study will study how the improvement of the river way and the facilities along the river can promote more tourism and improve the recreational experience that the river can provide. Other governmental agencies that will be involved with the study are Sauk County, Woneewoc, Rock Springs and La Valle. The City of Reedsburg's share of the cost is \$3,500.

ANALYSIS

Phase I of the Baraboo River plan is complete. That phase studied the river to the City of Baraboo. Phase II is now ready to begin and now the study will focus on the river from Baraboo to La Valle. The first step is to apply for the River Planning Grant to help pay for the study. This will be beneficial to Reedsburg in tourism and planning sense and ties into our work already done and the purchase of the Granite Avenue property with the construction of the boat launch and camping area. This is also a great opportunity to compliment the 400 Bike Trail which starts in Reedsburg.

STAFF RECOMMENDATION

Recommend approval of Resolution 4315-17 for the River Planning Grant

FINANCIAL IMPACT

\$3,500

ATTACHMENT:

Capital Improvement Request – Baraboo River Study

RESOLUTION

FILE NO. 4315-17

RESOLUTION TO AUTHORIZE APPROVAL TO APPLY FOR A RIVER PLANNING GRANT

WHEREAS, the CITY OF REEDSBURG is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of CREATING THE BARABOO RIVER - PHASE 2 PLAN;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, that the CITY OF REEDSBURG will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

Task	Title of Authorized Representative	Email Address and Phone Number
Sign and submit a grant application	Mayor or City Administrator	scompton@ci.reedsburg.wi.us 608-768-3352
Enter into a grant agreement with the DNR	Mayor or City Administrator	scompton@ci.reedsburg.wi.us 608-768-3352
Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us mscott@ci.reedsburg.wi.us 608-524-6404
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us mscott@ci.reedsburg.wi.us 608-524-6404
Sign and submit other documents	City Admin, City Clerk-Treasurer or Director and Park and Recreation Director	scompton@ci.reedsburg.wi.us jcrosetto@ci.reedsburg.wi.us mscott@ci.reedsburg.wi.us 608-524-6404

BE IT FURTHER RESOLVED that applicant will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

David G. Estes, Mayor

Jacob Crosetto, City Clerk-Treasurer

Respectfully Submitted:

The above resolution has been authorized by the governing body of the City of Reedsburg, dated November 27, 2017.



CAPITAL IMPROVEMENT REQUEST
(One Project Per Form)

PAGE 1 of 1
FISCAL YEAR
Start 2017
End 2018

Department:

Baraboo River Study

Requestor:

Project Manager:

Park and Recreation Director

Estimated Start

Estimated Date:

2017 \$25,000 2018 \$20,000

End Date:

2019 \$10,000

Is this area:
(choose one)

XX

New Project

Revised Project

Project to Delete

Is this area:
(choose one)

XX

Capital Project
(>5 year life)

Expensed Item
(< 5 year life)

CIP Project ID#:

IFB RFQ / RFP

Contract ID #:

PROJECT TITLE: Baraboo River Study

Project Description:

City Reedsburg – Baraboo River Study

Support Documents: General Plan and the City Comprehensive Recreation Plan.

Project Justifications and Implementation Schedule:

Phase I: The Baraboo River Corridor Plan (BRCP) was managed through a partnership between the Village of North Freedom, Village of West Baraboo, City of Baraboo and Sauk County. This Phase I plan setup the ground work for future planning efforts and improvements along the Baraboo River.

The City Administrator attended the past year as the representative for the Mayor to this study group.

The study develops the opportunities and condition for additional grant funding for the study. This is a start of a second Phase along the Baraboo River began in the City of Baraboo. Phase 2 is the next evolution of the Baraboo River to develop recreation uses. The project takes into consideration other joining communities: Rock Springs, Reedsburg, La Valle to Wonewoc and the County of Sauk. An Interagency Agreement will be necessary. Funding so far:

City of Reedsburg - \$13,500 (remaining portion of the plan, (plus the \$3,500 for applying for the River planning grant application, which is not included in the total below)

Sauk County - \$5k

Rock Springs - \$5k

Wonewoc – \$5k (pending their final answer with working with Juneau County)

La Valle - \$5k (pending a discussion with the City and donations)

Union Center - \$5k (pending if they are in and final answer in coordination with Wonewoc and Juneau County)

River Planning Grant - \$10k (pending approval determined in early 2018) Total BRC Phase 2 Cost - \$48,500.

DEPARTMENT:

DIRECTOR/ SUPERINTENDANT REVIEW:

DATE:

ADMINISTRATOR

ADMINISTRATOR REVIEW:

DATE:

Minutes

Village of Rock Springs Board of Trustees
Community Center - Downstairs
Monday, November 20, 2017

Call to Order

Zautke called to order at 7:15 PM

Certify compliance with the Open Meeting Law

Yes, Verified by Roloff

Roll Call

Present: Zautke, Pfaff, Kozlowski, Busser, Stieve Absent: Buckholt, Rose

Approval of the agenda

Motion by Stieve to approve the agenda, 2nd by Kozlowski, All in Favor

Approval of Minutes of previous meeting

Motion by Pfaff to approve the previous minutes dated 10/16/17, 2nd by Kozlowski, All in Favor

Approval of Monthly Bills

Motion by Busser, 2nd by Stieve, All in Favor, Roll Call – All yes

Public Comment

Pieper – what are all the flags for? Diggers Hotline for ATV Signs

Kissack – lot across street still not cut up? County doesn't have money in the budget to replace the knuckle on the brush cutter this year, County will move knuckle from machine that doesn't have brush cutter to the one that does (once they are done) and will do the work then. Unknown when that will happen. County doesn't have money in the budget to replace the knuckle on the brush cutter this year.

Library Directors Report

Craft class and kitchen creations class went very well. Will start movie night up again – hoping to see more people. Making gift wrap on 11/30/2017, Wednesday story hour has between 4 and 10 kids. Teck dollars are upgrading to tape for receipts and also purchasing a projector and laminating machine. December 8th – Santa is coming to Town. Elfers & Brothers donated around \$50,000 and we are very grateful for donations, it will go toward children's activities in the Village.

Discuss/Approve CDBG-PF Meeting Time for November 29th

Motion by Busser to approve 11/29/2017 @ 6:30 PM, 2nd by Stieve, All in Favor

Discuss/Approve 2018 Village Tax Levy

\$171,309 Motion by Busser to approve tax levy, 2nd by Pfaff, All in Favor

Discuss/Approve Final Budget

Motion by Pfaff to approve final budget as presented, 2nd by Kozlowski, All in Favor

Committee Reports

Zautke – Made it through budget process and budget is complete!

Busser – Mowing by ice skating pond, put dam up in next couple of weeks, snow fence – put up to keep people off until frozen, Troy Rose will put up Christmas lights

Stieve – Nothing

Pfaff – Nothing

Stieve – Lights upstairs need to be fixed by March 2018

Busser – State change coming up regarding ATV's. Will amend ordinance based on that. Will affect the two highways only.

Rose – LRIP submitted

Rose – Part-time weekend guy doing great!

Presidents Report – Lisa Zautke

Nothing

Building Permits

Vondran – Garage Motion by Pfaff to approve Building Permit, 2nd by Busser, All in Favor

Giese – Roof Overhang Motion by Busser to approve Building Permit, 2nd by Stieve, All in Favor

Operators License

Kurz – Motion by Pfaff to approve Operators License, 2nd by Stieve, All in Favor

Adjournment

Motion by Busser, 2nd by Stieve, All in Favor 7:50 PM

VILLAGE OF ROCK SPRINGS

2018 Preliminary Budget

		2015 Actual	2016 Actual	2017 Budget	2017 Actual YTD	2018 Budget
	INCOME					
T	General Property Taxes	\$ 155,534.63	\$ 156,743.40	\$ 160,922.00	\$ 160,922.00	\$ 171,309.00
T	Lottery Tax Credit	\$ 4,108.37	\$ 3,807.60	\$ 2,500.00	\$ -	\$ -
T	Special Assessments			\$ 3,506.68	\$ 3,506.68	\$ 90.00
IR	Wis. Revenue Sharing	\$ 89,589.86	\$ 88,068.17	\$ 88,047.00	\$ 87,703.47	\$ 87,697.00
IR	Fire Dept Aids	\$ 2,094.59	\$ 4,292.21	\$ 700.00	\$ 932.78	\$ 800.00
IR	LRIP Reimbursement (2017 Reimbursement)				\$ -	\$ 18,811.10
IR	General Transportation Aid	\$ 10,201.64	\$ 11,731.89	\$ 12,853.04	\$ 12,825.25	\$ 14,749.04
IR	State Recycling Grant	\$ 1,103.35	\$ 1,044.26	\$ 1,000.00	\$ 1,099.82	\$ 1,000.00
IR	PILT	\$ 667.66	\$ 1,980.64	\$ 1,850.00	\$ 712.14	\$ 700.00
IR	Exempt Computer Aid	\$ 181.00	\$ 207.00	\$ 100.00	\$ 87.00	\$ 75.00
IR	Library Grant Money				\$ 1,017.50	\$ -
L&P	Operator/Liquor/Cig Licenses	\$ 1,570.00	\$ 1,555.00	\$ 1,500.00	\$ 1,570.00	\$ 1,500.00
L&P	Dog/Chicken/Wood Stove License	\$ 468.50	\$ 512.00	\$ 450.00	\$ 539.00	\$ 450.00
L&P	Big Cat Rescue Licenses	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
L&P	Building Permits	\$ 180.00	\$ 140.00	\$ 100.00	\$ 160.00	\$ 100.00
F&F	Parking Violations	\$ 270.00	\$ 330.00	\$ -	\$ -	
PC	Special Charges - Garabage Collection	\$ 20,524.00	\$ 21,240.96	\$ 20,289.28	\$ 20,289.28	\$ 20,289.28
PC	Library Aids	\$ 33,095.54	\$ 60,771.75	\$ 20,000.00	\$ 21,382.85	\$ 20,000.00
PC	Pavillion Rental	\$ 762.50	\$ 175.00	\$ -	\$ 425.00	\$ 250.00
PC	Sports League Income	\$ 2,925.00	\$ 350.00	\$ -		\$ -
PC	Park Aid				\$ 66.67	\$ -
PC	Celebration Income		\$ 1,634.00	\$ -	\$ 1,956.00	\$ 650.00
PC	Block Grant Loan Repayment	\$ 20,917.00	\$ -	\$ -	\$ 25,216.00	\$ -
MISC	Interest	\$ 53.42	\$ 182.88	\$ 50.00	\$ 208.12	\$ 200.00

VILLAGE OF ROCK SPRINGS

2018 Preliminary Budget

		2015 Actual	2016 Actual	2017 Budget	2017 Actual YTD	2018 Budget
MISC	Community Center Rental	\$ 13,230.00	\$ 15,050.00	\$ 9,000.00	\$ 11,810.00	\$ 9,000.00
MISC	Insurance Refund	\$ 1,492.00	\$ 2,249.00	\$ 500.00	\$ 1,953.00	\$ 500.00
MISC	Rock Springs Donations	\$ 4,785.27	\$ 614.00	\$ -	\$ 200.00	\$ 50.00
MISC	Other Income	\$ 77,610.72	\$ 24,916.25	\$ -	\$ 4,575.22	\$ -
ICFS	Utility Reimbursements	\$ 35,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -
TOTAL INCOME		\$476,865.05	\$438,096.01	\$363,868.00	\$359,657.78	\$348,720.42

EXPENSE

General Government

GG	Village President	\$ 1,600.00	\$ 1,610.00	\$ 1,600.00	\$ -	\$ 1,600.00
GG	Village Trustees	\$ 3,770.00	\$ 4,500.00	\$ 5,500.00	\$ -	\$ 5,500.00
GG	Village Attorney	\$ 5,172.65	\$ 1,109.30	\$ 4,000.00	\$ 424.54	\$ 4,000.00
GG	Village Clerk/Treasurer - Wages	\$ 16,073.49	\$ 16,720.89	\$ 17,001.74	\$ 8,093.88	\$ 9,271.89
GG	Village Clerk/Treasurer - Fringes				\$ 7,853.50	\$ 8,575.25
GG	Village Clerk/Treasurer - Office Supplies	\$ 2,249.77	\$ 7,895.51	\$ 2,500.00	\$ 1,761.84	\$ 1,500.00
GG	Village Clerk/Treasurer - Dues				\$ 65.00	\$ 65.00
GG	Village Clerk/Treasurer - Education				\$ 26.00	\$ 125.00
GG	Village Clerk/Treasurer - Travel	\$ 133.10	\$ 90.24	\$ 200.00	\$ (4.00)	\$ 500.00
GG	Village Clerk/Treasurer Bonds				\$ 170.00	\$ 150.00
GG	Dues/Membership	\$ 573.78	\$ 65.00	\$ 300.00	\$ 252.60	\$ 300.00
GG	Publishing Expenses	\$ 396.17	\$ 659.63	\$ 1,000.00	\$ 287.78	\$ 750.00
GG	Dog License (To County)	\$ 192.50	\$ 218.00	\$ 200.00	\$ 135.50	\$ 200.00

VILLAGE OF ROCK SPRINGS

2018 Preliminary Budget

		2015 Actual	2016 Actual	2017 Budget	2017 Actual YTD	2018 Budget
GG	Election Wages	\$ 330.00	\$ 1,902.50	\$ 1,080.00	\$ 1,242.50	\$ 1,680.00
GG	Election Expenses (Training, Publications, Travel)	\$ 532.27	\$ 1,070.78	\$ 800.00	\$ 785.13	\$ 1,250.00
GG	Village Auditor	\$ 3,925.00	\$ 4,555.00	\$ 5,000.00	\$ 3,787.35	\$ 5,000.00
GG	Village Assessor	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,369.30	\$ 3,500.00
GG	Board of Review	\$ 90.00	\$ 107.73	\$ 125.00	\$ 35.00	\$ 125.00
GG	Municipal - Professional Services/Village	\$ 2,937.82	\$ 4,355.00	\$ 1,500.00	\$ 321.69	\$ 750.00
GG	Municipal - Electric	\$ 4,172.67	\$ 4,167.68	\$ 5,200.00	\$ 3,065.73	\$ 4,700.00
GG	Municipal - Phone/Internet	\$ 2,269.73	\$ 1,913.58	\$ 1,930.00	\$ 1,061.37	\$ 1,200.00
GG	Municipal - Operating Supplies	\$ 3,254.41	\$ 6,008.31	\$ 2,500.00	\$ 3,100.82	\$ 3,200.00
GG	Municipal - Repairs/Maintenance	\$ 7,414.42	\$ 635.25	\$ 500.00	\$ 1,570.19	\$ 1,000.00
GG	Other General Government				\$ 310.70	\$ 1,208.64
GG	Property & Liability Insurance	\$ 11,177.84	\$ 12,891.00	\$ 13,000.00	\$ 2,584.56	\$ 3,000.00
GG	Flood Insurance				\$ 4,429.00	\$ 4,500.00
GG	Workers Comp Insurance				\$ 1,732.00	\$ 2,000.00
GG	Village Portion of Health Insurance	\$ 22,585.54	\$ 22,452.59	\$ 22,486.40	NA	\$ -
GG	Retirement 13.6% - VP 6.80%	\$ 5,215.53	\$ 3,396.49	\$ 3,767.20	NA	\$ -
GG	Withholding-Village Share	\$ 4,091.00	\$ 3,664.68	\$ 4,444.96	NA	\$ -
Total General Government		\$102,330.40	\$103,491.72	\$97,935.30	\$46,461.98	\$65,650.78
PS	Fire Protection					
PS	Outside Services - NFFD Fire Department	\$ 10,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
PS	Outside Services - NFFD First Responders	\$ 780.00	\$ 720.00	\$ 3,000.00	\$ 3,420.00	\$ 6,000.00
PS	Fire Station Utilities	\$ 3,550.93	\$ 2,052.78	\$ 2,500.00	\$ 1,304.41	\$ 1,500.00

VILLAGE OF ROCK SPRINGS

2018 Preliminary Budget

		2015 Actual	2016 Actual	2017 Budget	2017 Actual YTD	2018 Budget
PS	Fire Station Repairs & Maintenance	\$ 3,047.54	\$ 987.68	\$ -	\$ 1,604.09	\$ 500.00
PS	Fire Station Operating Supplies				\$ 32.97	\$ 100.00
PS	Hydrant Rental	\$ 40,255.92	\$ 40,255.92	\$ 40,255.92	\$ 40,255.00	\$ 40,255.92
	Total Fire Protection	\$ 66,264.75	\$ 61,804.24	\$ 61,755.92	\$ 62,616.47	\$ 64,355.92

Public Works

PW	Shop Operations - Operating Supplies	\$ -	\$ -	\$ -	\$ 322.74	
PW	Shop Operations - Repairs & Maint	\$ -	\$ -	\$ -	\$ 3.57	
PW	Hwy Machiner Repiar & Supply	\$ 4,839.87	\$ 8,252.43	\$ 6,500.00	\$ 2,123.39	\$ 2,500.00
PW	Hwy & Street Maintenance	\$ 11,202.24	\$ 4,853.60	\$ 10,000.00	\$ 1,353.47	\$ 3,000.00
PW	Hwy & Street Maintenance - FT Wages	\$ 33,636.64	\$ 38,424.75	\$ 38,400.00	\$ 17,381.29	\$ 24,539.62
PW	Hwy & Street Maintenance - PT Wages	\$ 1,869.42	\$ 3,590.00	\$ 3,500.00	\$ 1,135.85	\$ 3,319.50
PW	Hwy & Street Maintenance - FT Fringes	\$ -	\$ -	\$ -	\$ 3,932.49	\$ 4,523.40
PW	Hwy & Street Maintenance - Office Supplies	\$ 1,089.22	\$ 251.37	\$ 250.00	\$ -	\$ 250.00
PW	Hwy & Street Maintenance - Professional Services	\$ 1,042.63	\$ 936.16	\$ 1,150.00	\$ 515.87	\$ 650.00
PW	Hwy & Street Maintenance - Education	\$ -	\$ 103.95	\$ -	\$ -	\$ 250.00
PW	Hwy & Street Maintenance - Fuel	\$ -	\$ -	\$ -	\$ 1,429.38	\$ 1,800.00
PW	Street Construction	\$ -	\$ 6,410.00	\$ 15,000.00	\$ 1,385.94	\$ 33,811.10
PW	Salt/Sand/Gravel/Patch	\$ -	\$ -	\$ -	\$ 6,436.37	\$ 8,000.00
PW	Signs	\$ -	\$ -	\$ -	\$ 71.07	\$ 150.00
PW	Street Lighting	\$ 6,296.84	\$ 6,547.52	\$ 6,600.00	\$ 5,843.77	\$ 6,600.00
PW	Sidewalk Maintenance & Construction	\$ -	\$ -	\$ -	\$ -	\$ -
PW	Storm Sewer	\$ -	\$ -	\$ -	\$ -	\$ -
PW	Parking Facilities	\$ -	\$ -	\$ -	\$ 1,035.49	\$ 1,250.00

VILLAGE OF ROCK SPRINGS

2018 Preliminary Budget

		2015 Actual	2016 Actual	2017 Budget	2017 Actual YTD	2018 Budget
PW	Garabage Collection	\$ 20,504.64	\$ 21,497.73	\$ 19,789.28	\$ 16,324.40	\$ 19,789.28
PW	Garbage Clean-up	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
PW	New Equipment Purchases/Replacements	\$ 6,570.50	\$ 757.91	\$ 5,000.00	\$ -	\$ 5,000.00
Total Public Works		\$ 87,052.00	\$ 91,625.42	\$ 106,689.28	\$ 59,295.09	\$ 115,932.90
Library						
CRE	Library - Village Portion	\$ 45,749.16	\$ 42,810.88	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
CRE	Library Aids & Misc. Income	\$ 33,095.54	\$ 60,771.75	\$ 20,000.00	\$ 22,400.35	\$ 20,000.00
Library W/Aids		\$ 78,844.70	\$ 103,582.63	\$ 45,000.00	\$ 47,400.35	\$ 45,000.00
Recreation and Education						
CRE	Parks - Professional Services				\$ 367.00	0
CRE	Parks - Electric	\$ 1,409.31	\$ 1,256.18	\$ 1,500.00	\$ 1,134.51	\$ 1,500.00
CRE	Parks - Operating Supplies	\$ 2,485.34	\$ 475.95	\$ 3,500.00	\$ 4,491.36	\$ 4,000.00
CRE	Parks Repair & Maintenance	\$ 6,776.95	\$ 3,299.06	\$ 1,500.00	\$ 4,500.61	\$ 2,000.00
CRE	Green Space Mowing - Professional Services & Repa	\$ -	\$ 2,175.00	\$ 2,000.00	\$ 1,921.56	\$ 3,300.00
CRE	Celebration Exp (Santa, Decorations, Parade, Celebr	\$ 2,780.70	\$ 2,340.32	\$ 2,500.00	\$ 3,661.32	\$ 4,000.00
Total Recreation and Education		\$ 13,452.30	\$ 9,546.51	\$ 11,000.00	\$ 16,076.36	\$ 14,800.00
Conservation & Development						
CD	CDBG - Housing	\$ -	\$ -	\$ -	\$ 1,828.79	\$ -
CD	CDBG - PF	\$ -	\$ -	\$ -	\$ 150.00	\$ -
CD	River Development - MSA	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00

VILLAGE OF ROCK SPRINGS

2018 Preliminary Budget

		2015 Actual	2016 Actual	2017 Budget	2017 Actual YTD	2018 Budget
Conservation & Development		\$ -	\$ -	\$ -	\$ 1,978.79	\$ 5,000.00
Debt Service						
DS	Hwy 136 Loan/Refinance	\$ 28,230.92	\$ 28,230.92	\$ 28,230.92	\$ 28,230.92	\$ 28,230.92
DS	Dump Truck Loan	\$ 9,749.90	\$ 9,749.90	\$ 9,749.90	\$ 9,749.90	\$ 9,749.90
Total Debt Service		\$37,980.82	\$37,980.82	\$ 37,980.82	\$ 37,980.82	\$ 37,980.82
TOTAL EXPENSES		\$385,924.97	\$408,031.34	\$360,361.32	\$271,809.86	\$348,720.42
NET TOTALS		\$90,940.08	\$30,064.67	\$3,506.68	\$87,847.92	(\$0.00)

VILLAGE OF ROCK SPRINGS
NOTICE OF PUBLIC HEARING
PROPOSED 2018 BUDGET REVIEW

Notice is hereby given of a Public Hearing to be held by the Village of Rock Springs Board of Trustees on November 20, 2017 at 6:30pm at the Rock Springs Community Center, 101 1st St., for the purpose of adopting the 2018 budget. The following is a summary of the proposed budget. A detailed copy may be reviewed at the clerk's office at the Village of Rock Springs Clerks Office, Tuesday between 7:00am - 3:00pm. & Thursday between 7:30am - 4:30pm.

GENERAL FUND	2016 Actual Year - End	2017 Budget	2017 Projected YTD	2018 Proposed Budget	Change In Budget
Revenues					
Property Taxes	160,551	160,922	160,922	171,309	6%
Special Assessments	-	3,507	3,507	90	-97%
Intergovernmental Revenue	107,324	104,550	104,378	123,832	18%
Licenses & Permits	2,707	2,550	2,769	2,550	0%
Fines & Forfeitures	330	-	-	-	#DIV/0!
Public Charges For Service	84,172	40,289	69,336	41,189	2%
Intergovernmental Charges for Service	40,000	40,000	-	-	-100%
Miscellaneous Revenue	43,012	12,050	18,746	9,750	-19%
Other Financing Sources	-	-	-	-	#DIV/0!
Total Revenues	438,096	363,868	359,658	348,720	-4%
Expenditures					
General Government Expenses	103,492	97,935	46,462	65,651	-33%
Public Safety	61,804	61,756	62,616	64,356	4%
Public Works Expense	91,625	106,689	59,295	115,933	9%
Recreation & Education	113,129	56,000	63,477	59,800	7%
Conservation & Development	-	-	1,979	5,000	#DIV/0!
Capital Outlay	-	-	-	-	#DIV/0!
Debt Service	37,981	37,981	37,981	37,981	0%
Other Financing Uses	-	-	-	-	#DIV/0!
Total Expenditures	408,031	360,361	271,810	348,720	-3%
Excess of Revenues/Expenses	30,065	3,507	87,848	(0)	

	1-Jan-17	Revenue YTD	Expenses YTD	31-Dec-17	1-Jan-18	2018 Property Tax
Village Fund	90,121	359,658	271,810	177,969	177,969	133,328
Water/Sewer Fund	118,134	130,277	87,557	160,854	160,854	
Money Market Fund	82,459	4,365	1,060	85,763	85,763	
CDBG Housing Fund	36,994	25,990	1,819	61,165	61,165	
CDBG-PF	-	100	-	100	100	
Debt Services	427,173	-	37,981	389,192	389,192	37,981

ECONOMIC DEVELOPMENT COMMITTEE MINUTES

West Square Building, Rm 213

505 Broadway Street, Baraboo, Wisconsin

October 23, 2017

Economic Development Committee Members Present Marty Krueger, Dennis Polivka, Peter Vedro, Andy Andrews, Brian Peper (arrived 4:25), Andrea Lombard, Nathan Johnson.

Others Present Fred Lochner, Bill Bowen, Ed White, Joe Fleishman, Sally Cobb, Lisa Wilson, Brian Simmert.

At 4:35 p.m., Chair Krueger called the Economic Development Committee meeting to order and certified compliance with the open meetings law.

Adopt Agenda Motion by Polivka/Peper to adopt the agenda. Motion carried, all in favor.

Public comment None

Communications Vedro spoke about an article in the Isthmus entitled, "The Two Wisconsin's."

Consideration of Donation of Railroad Ties to Circus World Museum

Krueger provided a background of the request of a donation of rail and other track material not to exceed \$1500.00. Motion by Polivka/Lombard to approve the donation. Motion carried, all in favor.

Baraboo River Corridor Plan

- a. Update. Fred Lochner provided an update regarding implementation of Phase I of the Baraboo River Corridor Plan and anticipated planning for Phase II. Bill Bowen provided a demonstration of an app that can tie into cultural activities, historical resources, or other community information that can be used to promote the area.
- b. Request for Additional Funding - \$5000.00

Motion by Vedro/Andrews to approve \$5000.00 funding to develop Phase II of the Baraboo River Corridor Plan upon receipt of an agreement with participating communities. Motion carried, all in favor.

Consideration of Job Description: Sauk County Placemaking Planner/Community Liaison

Vedro emphasized that this new position is a major investment.

Krueger stated that this is a new initiative unique to Sauk County and counties in general and stressed the importance of including all aspects of the initiative in the job description.

Motion by Andrews/Johnson to approve the job description for the Community Liaison and allow changes as needed before posting.

Discussion of process for Sauk County logo redesign

Krueger spoke about the logo design contest and official rules and noted it is open to employees of Sauk County. The Committee reviewed and modified the logo design contest rules.

Great Sauk Trail Update

Krueger provided an update of next steps to continue expanding the Great Sauk State Trail into Dane County and the Sauk Prairie Recreation Area. Simmert presented the draft web page for the trail as it will appear on the Wisconsin Department of Natural Resources web page.

Next Meeting Date

November 27, 2017 at 4:00 p.m.

Motion by Polivka/Johnson to adjourn at 6:10 p.m. Motion carried, all in favor.

Respectfully submitted,

Martin F. Krueger, CHAIR

Andy Andrews
Economic Development Committee Secretary